

# Fire Department Shift Schedule Template

ShiftSynch - [shiftsynch.com](https://shiftsynch.com)

## How to use this template

Three common volunteer fire schedules, ready to print or fill in.

### 24/48 Rotation (Kelly-style)

Three platoons rotate 24 hours on, 48 off. Each crew works one day in three.

### Duty-Crew Nights

Volunteer night coverage. Sign up by night of week across a 4-week block.

### Weekend Rotation

Saturday/Sunday day and night coverage rotated across crews over a month.

### Roster reference

Keep names, contact info, rank, and qualifications in one place (see the Excel version).

Tip: set your cycle start date first so the rotation lines up with your calendar.

Need the editable Excel/CSV version with separate tabs? Download the .xlsx from the same page.

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## 24/48 Rotation (Kelly-style)

A works Day 1, B works Day 2, C works Day 3, then repeat. Cycle start date: \_\_\_\_\_

Week	Mon	Tue	Wed	Thu	Fri	Sat	Sun
Week 1	A	B	C	A	B	C	A
Week 2	B	C	A	B	C	A	B
Week 3	C	A	B	C	A	B	C
Week 4	A	B	C	A	B	C	A

On-duty crew works 0700-0700 (24h). Adjust shift hours to your SOG.

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## Duty-Crew Nights

Write in the firefighter(s) covering each night. Block start date: \_\_\_\_\_ Coverage hours: \_\_\_\_\_

Week	Mon	Tue	Wed	Thu	Fri	Sat	Sun
Week 1							
Week 2							
Week 3							
Week 4							

Minimum on duty per night: \_\_\_\_\_

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## Weekend Rotation

Rotate crews through weekend coverage across the month. Month: \_\_\_\_\_

Weekend	Sat Day	Sat Night	Sun Day	Sun Night
Weekend 1				
Weekend 2				
Weekend 3				
Weekend 4				

Swap a weekend? Note the trade and who owes the payback shift on your roster.